

Job Description – HRH Youth Development Worker

Name of employee:.....

Job Title: (HRH) Youth Development Worker (Up to 6 hrs per week)

Rate of Pay: £14.25 per hour

Overall Description:

1. Working with the youth club manager you will ensure that young people have opportunities to engage in a wide range of positive activity programmes.
2. To assist in the management and development of structured programmes that raise the aspirations and achievement of young people through accredited activities.
3. To participate in activities and help young people to progress through participation and learning.

Reporting to: Young People Services Manager

Duties and Responsibilities:

1. To assist in the operation and coordination of a broad range of positive activities for young people, 13-19 years, with a particular focus on Sports, health and fitness.
2. To help the manager to agree on timescales and targets for the engagement and progression of young people in the Highbury Area.
3. Assist tutors and specialist staff to deliver workshops and activities as agreed by the manager.
4. To promote, and assist with advertising activities taking place with all agencies and services working with young people within the area.
5. You may be required to work weekends, in accordance with the needs of the service.
6. You may be required to assist the manager with other youth worker the organisation is involved with, with other partners.
7. Deliver direct work with young people providing support and guidance, signposting where necessary to additional targeted support work as required.
8. With the manager, explore potential funding opportunities to develop future programmes of work that support young people's opportunities for making a positive contribution.
9. To ensure all the services are provided in accordance with the organisation's commitment to excellent service provision to users.
10. To ensure that duties are undertaken with due regard and compliance with the Data Protection Act and other legislation.
11. To undertake risk assessments as and when required.
12. You may be required to undertake additional training, in accordance with the needs of the service.

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13. To undertake suitable training and personal development activities. To constructively take part in meetings, supervision, seminars and other events designed to improve communication and assist with the effective development of the post and post holder.

14. Any other duties which may be required consistent with the remit of the post.

Please sign that you agree to the above:

Signed.....

Print name.....

Date.....